

# K L BAJORIA COLLEGE

“VIDYA NIKETAN”

Boyce Road, Lower New Colony, Laitumkhrah, Shillong – 793001

## APPLICATION FOR ADMISSION FOR OFFICE USE ONLY



### ADMITTED / NOT ADMITTED

SL. NO. ....

Date of Issue: .....

Name: .....

Address: .....

Mobile No.: .....

Email: .....

Father/Mother/Guardian Name:.....

Photograph to be pasted here

To,  
The Principal  
K L Bajoria College  
Shillong

Dear Sir/Madam,

I request the favour of granting admission to my son/daughter/ward, in your college for the Certificate Course. I agree to abide by the rules and norms of the College, including in matters of discipline, examination, attendance, behaviour and attire.

Full Name of the Student (in block): .....

Date:

Signature of the Student

Signature of Parent/Guardian

Course to which admission is sought: CERTIFICATE COURSE

Duration: 6 Months ( ) 1 Year ( )

(Tick the relevant course)

- a) Fashion Design ( )    b) Accessory Design ( )    c) Communicative English ( )  
d) Piano ( )    e) Guitar ( )

Note: Necessary documents to be submitted at the time of Admission (Xerox copy of Mark sheet and Admit Card of the last Examination and 2 (two) recent stamp size photographs.

REMARKS:

Signature of Principal

## **Bio-Data of the Candidate**

1. Full Name (in BLOCK LETTERS): .....
2. Date of Birth (as recorded in the Class XII examination Admit Card) : .....
3. Male / Female: .....4. Religion.....
5. Caste/Tribe/Community: .....6. Nationality.....
7. Name of Father: ..... Mobile No.:.....
8. Name of Mother:..... Mobile No.:.....
9. Occupation of Father / Mother: .....
10. Permanent Address:.....
11. Local Guardian (Shillong):.....Relationship:.....
12. Address of Local Guardian:.....Mobile No.:.....
13. Name of the School last attended:.....
14. Name of the examination last appeared:.....
15. Year of Examination:..... Roll No.:.....  
Board:.....
16. CUET Registered ( ).....Non-CUET ( ) .....
17. If CUET registered kindly mention score.....
18. Email ID:.....Mobile No.:.....
19. Blood Group:.....
20. Annual Family Income:.....

**UNDERTAKING**  
**K. L. BAJORIA COLLEGE**

I \_\_\_\_\_ do hereby declare that I will abide by all the rules and regulations set by the College Authority.

- I will adhere to the 75% attendance percentage set by NEHU failing which I will not be allowed to appear for the final examination.
- I will submit & appear for all my internal assessments on the set dates given by the respective faculty.
- I will ensure that I am present in the classroom well before the commencement of the class. I will also ensure that I am present in the examination hall 15 minutes before the commencement of the examination.
- I will conform to a decent dress code, I will avoid chewing tobacco or smoking within the college premises and I will not indulge in any form of intoxicants.
- I will maintain discipline both inside and outside the classroom.

I do hereby agree to abide by all the above-mentioned rules, failing which I will be liable to accept any action taken against me as deemed fit by the College Authority.

Signature of the Student

Signature of the Parent/Guardian

Date:

## **Note**

This application should be submitted together with the following:

1. An attested copy of the Marksheet and Admit Card of Class XII Examination.
2. Character Certificate from the Head of the Institute last attended.
3. 3 passport sized photographs (1 to be affixed in the form in the space provided)
4. Transfer Certificate (Original) from the institute last attended at the time of admission if selected.
5. Migration Certificate (Original) should be submitted within a week of admission.

## **Application forms once submitted, will not be returned**

## **Admission fees are non-refundable**

### **Major & Minor Subjects (Choose one subject as Major & one subject as Minor):**

Economics, Education, English, History, Political Science & Sociology

### **Multi-Disciplinary Courses (MDC) – Choose any one:**

MDC 111 – Culture & Society

MDC 112 – Fundamentals of Computer Systems

### **Skill Enhancement Courses (SEC) – Choose any one:**

SEC 130 – Cyber Security

SEC 131 – Motivation

SEC 132 – Personality Development

### **Ability Enhancement Courses (AEC) – Compulsory:**

AEC 120 – Alternative English

### **Value Added Course (VAC) – Compulsory:**

VAC 140 – Environment Studies

### **Admission Granted / Not Granted**

Signature of the Principal